

Stewart Headlam Primary School Charging Policy



2016

Signed.....Chair of Governors

Date.....

The Governors at Stewart Headlam School ensure that every child has the right to receive free school education and charge only for a very few activities which are undertaken as part of the National Curriculum. Only where appropriate, will the school ask for **Voluntary** contributions to enrichment activities, without which our school would not be able to offer the wide range of opportunities that has been our practice over a number of years.

1. Introduction.

- 1.1 This policy statement outlines the school's procedures for voluntary contribution to cover various school expenditures.
- 1.2 This policy has been developed through discussions with staff and Governors and was approved by the Governing Body on
- 1.3 Its purpose is to benefit the children with providing a consistent approach to asking for contributions and to assist staff and parents in their understanding of the action taken.

2. How do we make this happen?

- 2.1 When organising school trips or visits to enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary; however, if the school does not receive enough voluntary contributions we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contributions. We don't treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school will provide this information on request. Any such decision is at the discretion of the head.
- 2.3 The following is a list of additional curriculum enrichment activities organised by the school, which require voluntary contributions for their continuation. The list is not exhaustive:

- Visits to museums
- Visits to the theatre
- Musical events
- Outdoor Adventure Activities
- School Trips
- Visiting drama groups/ workshops
- Residential visits i.e. School journey. (Cost of board, lodging and transport.
- **Breakages, damage and defacement:** The school reserves the right to charge in full for any of these that may occur if it was a deliberate act.

Free travel offered to all schools by Transport for London will be used at every opportunity where possible.

Breakfast Club

In order to sustain the provision of our breakfast club we require a contribution of £1.00 per day and offer a varied menu of healthy eating and activities.