



Stewart Headlam
Primary School

Returning to School in September 2020

Dear Parents,

We are very much looking forward to having you and your children back at Stewart Headlam.

Due to the COVID outbreak schools have had to make changes to how the school day is organised. This is to make sure everyone is kept safe.

At the start of September 2020 we will be staggering the start times of the children.

Please see below.

Please note that we expect only one known permitted adult to drop off and pick up the children. As usual if that is someone unknown please inform the office prior to picking up.

Year 3, 4 5 and 6

Start Date: Thursday 3rd September 2020 at 8.55am

Entry-Front Black Entrance Gate 8.55am

The children will come into the playground and line up in their class lines with their new teacher.

The children will go to their classes wash their hands with water or sanitizer and be shown to their allocated seats and desks.

From each day onwards the children knowing where their classroom is located will come in and go straight upstairs to their rooms just like they do during rainy days. The teacher will be there to greet the children.

NB. Parents will not be permitted to enter the school building- all messages must be by telephone to the **office 020 7247 1201**

or by email: admin@stewartheadlam.towerhamlets.sch.uk

Exit-Front Black Exit Gate at 3.30pm

At the end of the day children will be brought down to their lines. Parents will enter the playground pick up their child(ren) remembering to keep distance from other parents and families and leave straight away. Loitering is not permitted.

Year 1 and Year 2

Start Date: Friday 4th September at 9.10am

Entry-Brady Street Back Gates

Year 2 will line up on their spots with their parents

Y1 will line up on their spots with their parents

This will be done supermarket style.

When the bell goes parents will say goodbye to their children and leave the playground. The children will go into the building wash or sanitise their hands and go to their classrooms.

Exit- Brady Street Back Gate- 3.15pm

At 3.15pm children will be brought down to their lines and dismissed as their parent attends.

Please note that loitering is not permitted and any messages should be relayed by telephone or email. We realise that you might have children in other classes in which case you can wait on a family spot.

EYFS

Entrance and Exit –Brady Street Back Gate

Reception

Start Date: Monday 7th September 2020 at 9.15am

Please line up on the spots allocated for Zebra class.

As the children go into the EYFS parents will be asked to leave the playground.

The children will finish at 3.15pm and can be picked up from the EYFS play area.

Nursery

Nursery will open on Monday 14th September 2020

There are special procedures for settling new Nursery children. Children already settled will start at **9.15am** on the 14th September.

The times and procedures are subject to change as new information and advice arises. It is important for parents and carers to check texts, emails and the school website at least one a week.

Yours faithfully,

Cathy Gillespie

Headteacher